

**The Chicago Club Managers
Foundation
and
The Greater Chicago Club
Managers Association**



**GREATER
CHICAGO
CHAPTER**
CLUB MANAGEMENT
ASSOCIATION OF AMERICA



**Student Scholarship Application
2023**



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Association
Student Scholarship Application 2023**



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June, 2023

Dear Scholarship Applicants:

We are proud to present to you the Chicago Club Managers Foundation and Greater Chicago Club Managers Association Student Scholarship Application. We are excited that you have chosen to apply, as we feel you have made a fine decision in joining the Club Industry internship program, and specifically within the Chicago Area clubs.

The purpose of our scholarship is to support students enrolled in a qualified Hospitality Program pursuing a career in Club Management. Many of our past scholarship recipients have gone on to enjoy careers within the Club Industry. Our goal is to help you continue your pursuit of a hospitality degree and focus on private clubs.

It is important that you fill out the entire application and follow up with your recommendation forms. Please keep the following timetable of key dates in mind.

Now	Begin obtaining all recommendation forms
July 11	Deadline for applications and recommendation forms
July 25	Interview time and location North Shore Country Club; applicants to be contacted by a committee member
August 8	Scholarship Awards Luncheon; Hinsdale Golf Club 11AM-1PM

Along with your completed application, we ask that you include your college transcript, a current resume and an essay of no more than 700 words telling us the following:

- What specifically ignited your interest in the private club industry?
- Please note if this is your first time interning in a private club or if you have past experience.
 - If you do not have experience, what has excited you the most about your current club/position?
 - If you have prior experience, please discuss how this has impacted your potential for a long-term career in private clubs and how you feel you could best impact the club industry.
- Do you have a Mentor, and if so, how did that person effect your decision to intern for private clubs?
- What are your private club career goals after graduation?
- Feedback is incredibly important to us. Please provide any recommendations or thoughts about what would have made your internship a better experience.

Please do not hesitate to ask questions of your Club Manager Sponsor or one of our committee members. We are happy to help you in any way possible.

Best of Luck,

2

Jacqueline West
Chair, Student Development Committee

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**Scholarship Committee
2023 Student Scholarship**

1. The CCMF and GCCMA Scholarship will be funded by the proceeds from the annual Foundation Golf Tournament, annual Chapter dues contributions and any other means authorized by the Board of Directors of both organizations.
2. The CCMF and GCCMA Student Scholarship is available to current club student employees.
3. All individuals applying for a CCMF and GCCMA Student Scholarship must be pursuing either an associates or undergraduate degree in a two or four-year hospitality curriculum respectively.
 - a. All Scholarship applicants enrolled in a four-year college or university hospitality program must be matriculating as a Sophomore, Junior or Senior in the upcoming fall quarter, semester or term.
 - b. All Scholarship applicants attending a two-year hospitality program must have completed their first year and be enrolled for the second year in the upcoming fall quarter, semester or term.
 - c. All individuals applying for a CCMF and GCCMA Scholarship must attend at least two of the Student Development Committee events scheduled in June and July.
4. Scholarships shall not be automatically renewable; therefore students receiving scholarships from the previous year must re-apply for the next year.
5. The number of scholarships shall be determined by the Scholarship Committee, based on the number of qualified applicants and the monies available in the Scholarship fund. Financial need shall not be a requirement, but may be taken into consideration.
6. All applicants are required to be personally interviewed by the Scholarship Committee as part of the selection process on July 25 at North Shore Country Club. All Scholarship applications should be directed to the Scholarship Committee Chair by mail or email and must be received no later than July 11th to:

Mrs. Jacqueline West
Hinsdale Golf Club
140 Chicago Ave.
Clarendon Hills, IL 60514

630.455.7484
jacquelinew@hinsdalegolfclub.org

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Applicant's Name: _____

Applicant's Email Address: _____

Applicant's Phone: _____

Summer Internship Club: _____

Summer Home Address: _____

Summer Work Phone: _____

Student Identification Number (if applicable): _____

Name & Address of College/University Currently Attending: _____

Payment Office Address: _____

Major: _____

Entering: ___ Junior Year ___ Senior Year
 ___ Second Year of Two-Year School

What is your present cumulative grade point average? _____

What was your grade point average during the last academic year? _____

When did you enter this school? _____

If applicable, list Name & Address of any other College/University attended:

List Name & Address of any other Institutions attended (i.e. technical, vocational, etc...):

Years Attend: From _____ to _____ Graduated: ___ Yes ___ No

List extracurricular activities in which you have taken part, such as community service work, representing your school in athletic contests, editorships, entertainment and holding office in student organizations, and responsible positions in school functions. Comment on any special recognition received.



Club Management/ Private Club Industry



GREATER CHICAGO CHAPTER
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Does your current school have a Student Chapter of CMAA? ____ Yes ____ No

If "Yes", are you a member of the Student Chapter? ____ Yes ____ No

If "Yes", how many years have you been a member? _____

If "Yes", please list any office positions held. _____

If "No", please let us know why you are not a member?

What Clubs have you visited or activities have you participated in with your Student Chapter?

Please write an Essay of no more than 700 words telling us the following:

- What specifically ignited your interest in the private club industry?
- Please note if this is your first time interning in a private club or if you have past experience.
 - If you do not have experience, what has excited you the most about your current club/position?
 - If you have prior experience, please discuss how this has impacted your potential for a long-term career in private clubs and how you feel you could best impact the club industry.
- Do you have a Mentor, and if so, how did that person effect your decision to intern for private clubs?
- What are your private club career goals after graduation?
- Please provide any recommendations or thoughts about what would have made your internship a better experience.

Family Information

Parents' Names: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Are any members of your family in the private club industry as a manager or in a mid-management/supervisory position? ____ Yes ____ No

If Yes, please provide the following information:

Relative's Name: _____

Position in the Club: _____

Name of Club: _____

Club Address: _____

Name of the Club Manager: _____



Employment Information

What is your present job during the school year (if any)? _____

Name of Organization: _____

Address: _____

How long have you been employed? _____

Have you had any other experience in the Hospitality Field? ____ Yes ____ No

If so, please list positions held and the names(s) and address(es) of employer(s):

(Continue on a separate sheet if necessary)

OTHER HOSPITALITY POSITIONS YOU HAVE HELD:

Employer: _____

Position(s) Held: _____

Dates Employed: _____

Supervisor's Name during your employment: _____

Employer: _____

Position(s) Held: _____

Dates Employed: _____

Supervisor's Name during your employment: _____

Applicant's Signature _____

Date _____

Be sure to include the following with your application:

All Letters of Recommendation _____

College Transcript _____

Current Resume _____

Essay _____ ***(See cover letter to application for details)***

Application and above information must be received by July 11th to:

Mrs. Jacqueline West
Hinsdale Golf Club
140 Chicago Ave.
Clarendon Hills, IL 60514

630.455.7484
Jacquelinew@hinsdalegolfclub.org

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**Club Manager/Supervisor
Recommendation Form**



Please complete and return to applicant

Dear Club Manager:

The Student named below is applying for a scholarship from the Greater Chicago Club Managers Association (GCCMA) and The Chicago Club Managers Foundation (CCMF), and is seeking your endorsement as required by the GCCMA and CCMF program criteria. Please include a personalized letter of recommendation. The content of the endorsement is of your discretion, but it would be appreciated if you would address the following points:

1. How long and under what circumstances have you known the applicant?
2. Why are you endorsing the applicant?
3. Would the applicant make a good employee, and what is his/her potential for advancement in the club field?

This endorsement is an important component of the application process and we appreciate your time in submitting this information. Please give this form and your endorsement letter to the applicant to submit to the Scholarship Committee Chairman.

Scholarship Applicant's Name: _____

Supervisor Name: _____ **Signature** _____

Club Name: _____

Address: _____

City: _____



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Advisor / Professor Recommendation Form

Please complete and return to applicant

Dear School Advisor / Professor:

The Student named below is applying for a scholarship from the Greater Chicago Club Managers Association (GCCMA) and The Chicago Club Managers Foundation (CCMF), and is seeking your endorsement as required by the GCCMA and CCMF program criteria. Please include a personalized letter of recommendation as you see fit. The content of the endorsement is of your discretion, but it would be appreciated if you would address the following points:

1. How long and under what circumstances have you known the applicant?
2. Why are you endorsing the applicant?
3. Would the applicant make a good employee, and what is his/her potential for advancement in the club field?

This endorsement is an important component of the application process and we appreciate your time in submitting this information. Please give this form and your endorsement letter to the applicant to submit to the Scholarship Committee Chairman.

Scholarship Applicant's Name: _____

Advisor/Professor Name: _____ **Signature** _____

School: _____

Address: _____

City: _____

Application Must Be Turned In By The Applicant No Later Than July 11th, 2023



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Optional 3rd Recommendation Form

Please complete and return to applicant

The Student named below is applying for a scholarship from the Greater Chicago Club Managers Association (GCCMA) and The Chicago Club Managers Foundation (CCMF), and is seeking your endorsement as required by the GCCMA and CCMF program criteria. Please include a personalized letter of recommendation as you see fit. The content of the endorsement is of your discretion, but it would be appreciated if you would address the following points:

1. How long and under what circumstances have you known the applicant?
2. Why are you endorsing the applicant?
3. Would the applicant make a good employee, and what is his/her potential for advancement in the club field?

This endorsement is an important component of the application process and we appreciate your time in submitting this information. Please give this form and your endorsement letter to the applicant to submit to the Scholarship Committee Chair.

Scholarship Applicant's Name: _____

Name: _____ **Signature** _____

Profession: _____

Relationship to Applicant: _____

Address: _____

City: _____

Application must be submitted no later than July 11th, 2023